



**MINUTES OF NEIGHBOURHOOD PLAN TORQUAY**  
**Steering Group Meeting**  
**Monday 7<sup>th</sup> January, 2019 6.30 – 8.30pm**  
**TCDT Building, Temperance Street, Torquay**

**Officers of the Steering Group:** Leon Butler, Chair,  
Darren Cowell, Vice Chair

**Steering Group Members:** Margaret Forbes-Hamilton, Julie Brandon, Tracey Cabache, Steve Darling,

**Residents/Public Attendance:** Nigel Goodman, Rodney Horder, Len Short, Alan Griffey

Joanne Ginger (Minutes)

**Apologies:** Sue Kenway, John Rawson, Chris Davies, Pat Bishop, Treasurer

Item	Minute/Action Agreed
1.	<p><b>Apologies and Housekeeping</b></p> <p>LB welcomed all to the meeting and wished the group a Happy New Year.</p> <p>Apologies: Apologies were recorded from Sue Kenway, John Rawson, Chris Davies and Pat Bishop.</p> <p>Previous Minutes: The previous minutes of 25<sup>th</sup> June, 2018 were agreed as an accurate account of the meeting. It was acknowledged that it had been 7 months since the group had met.</p>

	<p>Matters arising:  <b>ACTION (from 05/02/18): Item 3. LB will clarify the definition of membership as part of the constitution.</b></p>
<p><b>2.</b></p>	<p><b>Review of current planning applications where they conflict with the policies of the TNP</b>  It was felt there had been some general confusion in the community between the Neighbourhood Plan and the Local Plan.</p> <p><b>A. Allways, Maidencombe</b></p> <p>RH gave a summary update of the Allways planning application.  The planning application has been around since 2016 with the initial plan to demolish the area. In 2017 the plan resurfaced and was taken to a judicial review with the court issuing an amendment. The 3 ground drawings were inconsistent and did not comply with the Neighbourhood Plan or the Local Plan. The plan was not correct and was eventually withdrawn.  The plan has now resurfaced in its original 2016 form. The plan does not comply with Policies. The closing date for responses is 16<sup>th</sup> January, 2018. A total of 17 objections have, so far, been submitted (the original objections plus additional new ones). If it were to be corrected the plan would need to go back to the committee. It was felt the plans should be sympathetic and respectful to its local surrounding area. It was noted the scale was not clear.  Planning Application reference: P20171037.</p> <p><b>ACTION: A new Strategic Planner is in place at Torbay Council. Neighbourhood Plan to make contact.</b></p> <p><b>B. Sladnor Park Care Village, Maidencombe</b></p> <p>NG talked through the Sladnor Park Care Village proposal. There had been 146 votes with 143 objections and 1 neutral. The proposal was supported by Torbay Together. It was a departure from the Local Plan and was non-compliant with NP and NPPF. The NP had received notification from Torbay Council that no major development in the countryside would be supported. An extension period had been granted so comments should be submitted.</p> <p>A site objections meeting will be held at Torbay Council.  <b>ACTION: Enquiry to be made to find out if the meeting can be attended and if there would be an opportunity to speak at the meeting.</b>  <b>ACTION: NG to contact Mark Kingscote to arrange a meeting to discuss NP concerns.</b></p>

**C. Corbyn Head Hotel, redevelopment**

LB updated the group on the Corbyn Head Hotel proposal. The plan is to develop into a 7 or 8 story high, 195 bedroom Hotel with 75 car parking spaces. Concern was aired as the proposal would be an enormous building which goes against the Policy in terms of planning, prevailing height/size and would not comply with sympathetic design to the local area. Car parking would not suffice such a large hotel, with the nearest public car park some distance away. A complaint has been made as the designs for the project have not been published. Guidance is available on the Ombudsman website as must ensure to stay within the framework. The closing date for responses is 16<sup>th</sup> January, 2018.

**3. Torbay Together Partnership**

The group discussed Torbay Together Partnership. Concern was shared re lack of general awareness, commenting re planning applications and a lack of response to Community Partnership representatives, which posed the question, how could this be addressed?

Community Partnerships need to have a voice at TTP re Torbay open to the right investment opportunities. CPs to be notified when issues arise to represent the voice of the community. Increase awareness and talk about the Neighbourhood Plan.

It was felt TTP should not be part of the detail of the planning applications as this was not part of the Terms of Reference. Also, agendas and minutes should be made public. It was also aired that Strategic Partnerships were disconnected with the community voice.

The group discussed a Local Health Authority support letter that had been drafted by TTP and where the evidence had come from to support it. It was felt that permission had not been given to be part of the letter and did not represent the views of the community. The meeting had been somewhat eventful as a fire evacuation had taken place part way through the TTP meeting and not everyone had returned in to the meeting,

The TCDT had offered the TTP use of their Torbay Together social media site, developed by Made Open, as a vehicle to community with the community and encourage views and comments i.e. tell us what you want. Views can be gathered, responses collated in advance.

TC updated the group on the TCDT position with Torbay Council. £50k funding had been withdrawn. An outside report had undertaken which had

	<p>factual inaccuracies, which were not amended, despite being highlighted. The report went to an Overview and Scrutiny meeting and the funding was withdrawn. Only 4 peoples work was reviewed in the report, rather than the organisation as a whole. The withdrawal of funding has impacted on TCDT with proposed staffing redundancies. Rental income charges for the TCDT Temperance Street office were also about to be implemented.</p> <p>An improvement in communications are required and consultation partnership. A recommendation would be made for the TTP not to comment on the details of the planning applications.</p> <p><b>ACTION: Community partnerships to discuss Torbay Together Partnership. Jim Parker to be invited to an All Chair Community Partnership Meeting.</b></p>
<p><b>4.</b></p>	<p><b>Website issues</b></p> <p>JB advised that group that the ongoing website issues have largely been resolved and that the website is back up and running.</p> <p>There is still a continued login issue to edit the content of the site which needs to be resolved for any updates can be made.</p> <p><b>ACTION: JB will try to enable editing rights by speaking with the online help team.</b></p>
<p><b>5.</b></p>	<p><b>The Referendum Campaign</b></p> <p>When should the campaign start? And how should it be implemented? £4k budget.</p> <p>The group discussed the possibility of common marketing branding for all 3 towns, to promote the referendum and to help publicize the Neighbourhood Plans overall but with more localised campaigns.</p> <p>DC asked about third party campaigners apportioning part of their costs as it was felt the legislation was not clear.</p> <p>The question that will be asked at the Referendum is:  'Do you want Torbay Council to use the neighbourhood plan for Torquay to help it decide planning applications in the neighbourhood area?'</p> <p>Begin brand building immediately. Community Partnerships to follow up with 2 key messages:</p>

- a) To vote for Neighbourhood plan
- b) Promotion of green spaces

Promote to vote: Help raise the profile between now and March with banners, advertising at bus stops, Community Centres, circulate via local club distribution lists, Social Media (posts need to be engaging).

Liaise with Sports Clubs, Torbay in Bloom (Save our flowers will be key for green space promotion), Pharmacies, Doctors Surgeries, Community Notice Boards.

Promotional videos are key and engaging.

Breeze Radio and the Beach Hut magazines can be contacted to help promote key messaging.

JB felt it was important to explore using a local marketing company to develop a specific, targeted strategy as promotion needs to be effective and engaging to reach as many people as possible.

£7k – Early promotion outside of regulatory period (4 weeks prior). 25 days notification period.

Objectives:

- Logo – Refresh
- Look into who could produce promotional videos for Torbay.
- Brainstorm independently with a view to meeting early February.

It was noted public funds cannot be used for a 'yes vote' but can be used as part of a factual campaign

A breakdown of income is required.

The Yarn Bombers could be contacted to help with the promotion of green spaces.

Encourage Community partnerships to be in contact with local post offices, Community centres etc to promote a local message.

**ACTION: Check via Timebank if anyone is able to help with promotion.**

**ACTION: Community Builders to begin talking about Neighbourhood plan whilst out and about in the community.**

**ACTION: Press release to be drafted to send on to Spotlight (as it was felt the Neighbourhood Plan covers such a large area, Spotlight may be interested in covering it).**

**ACTION: Spending Law to be clarified**

	<p><b>ACTION: DC to liaise with Election Candidates with a view to encourage discussion around Neighbourhood Plans during their campaign. All promotion to include the logo. Key message: 'Our plan'.</b></p> <p><b>ACTION: Liaise with Brixham and Paignton Neighbourhood Plans. LB to arrange a meeting in next few weeks.</b></p> <p><b>ACTION: Campaign plan to be drafted to include actions and timeframe.</b></p> <p><b>ACTION: JB to explore marketing campaign costings, which should include a cost for a strategy only campaign.</b></p> <p><b>ACTION: TC to provide Ferndale contact details re bus stop advertising</b></p> <p><b>ACTION: Costings to be sourced for vinyl banners.</b></p>
6.	<p><b>Next meeting and AOB</b></p> <p>The next meeting will take place on: Monday 4<sup>th</sup> February, 2019 (6.30-8.30pm) at TCDT Office in Temperance Street.</p> <p>Meeting closed at 8.45pm</p>