



MINUTES OF NEIGHBOURHOOD PLAN TORQUAY  
 Torbay Yacht Club, 6.30pm – 8.30pm  
 18<sup>th</sup> June 2012

**Board Members:**

**Susie Colley (SC)**  
**Mike Lister (ML)**  
**Kerri Underhill (KU)**

**Chair person**  
**Vice Chair**  
**Secretary / Minute taker**

**Present:**

**Margaret Forbes Hamilton**  
**Patrick Canavan**  
**Lisa Doran**  
**Martin Edgell**  
**Colin Ritchie**  
**Tara Fowler**  
**Cllr Robert Excell**  
**Richard Maddock**  
**Sarah Bickley**  
**Mr & Mrs Mills**  
**Nick Bonstow**  
**Glyn Ley**

**Pat Bishop**  
**Roy Ashwell**  
**A Filis**  
**Lee Kerslake**  
**Steve Parrock**  
**Steve Cox**  
**Julie Brandon**  
**Donald Anderson**  
**Usha Garrattley**  
**Len Short**  
**Pauline Baker**  
**Tracey Cabache**

**Kevin D**  
**Jack Critchlow**  
**Howard Carter**  
**Alan Griffey**  
**M Cavanna**  
**Ian Broadfoot**  
**Glyn Ley**  
**Tony Morton**  
**Pat Harrd**  
**Gerry D**  
**Andy Baker**  
**Cllr M Hytche**

**Jackie Milan**  
**Chris Smith**  
**Mark Kingscote**  
**Guy Tucker**  
**John Docherty**  
**Cllr Darren Cowell**  
**Jo Davison**  
**G Kendall**  
**M Hytche**  
**Janice Anderson**  
**Marge Spring**

+ 3 more attendees but unable to read their names.  
 20 + did not sign in

Item No	Minute/Action Agreed	By whom	By when	Completed Carried	Additional
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<b>1.</b>	<b>Welcome, Housekeeping and Apologies</b>				
	SC welcomed everybody and started the meeting. Explained the fire exits and asked everybody to sign the attendance record sheet.	SC			
	Apologies: Tony Milton, Alison Hernandez, Rev Ireton, Caroline Custerson, Cllr Jenny Faulkner, Dr Michael Rhodes, Andy Lang , Mark Hoyle	SC			
<b>2.</b>	<b>Matters Arising from 29<sup>th</sup> May 2012</b>				
	Can we please have a proposer and seconder to verify that these minutes are as accurate and true as they can be?	SC			
	Proposer – Tony Morton                      Seconder – Julie Brandon	SC			
<b>3.</b>	<b>AOB Declaration</b>				
	Balloon The Herald Express Scotts Meadow Report	TM AG LS			
<b>4.</b>	<b>Governance amendments to: Regulation 5 and Regulation 8</b>				
	It was put forward at last meeting under 4.1 it should read before and after adoption. If everyone is happy with this now, are we happy to adopt this? <b>The majority raised their hands.</b>	SC			<b>SC to spk to AGunth about Finalising the constitution.</b>
	How long will it take to produce and finalise? It is advertised for 6 weeks then it has to go to council for them to make the final decision.	ML AGunth			
<b>5.</b>	<b>Update regarding acceptance of Steering Group Members</b>				

	Went through the additional members accepted to the Neighbourhood Plan Steering Group and explained what part they would play in the steering group and why they were accepted. There were a number of concerns at the last meeting with regards to how big the steering group is. SC clarified that these group members will be the only ones making the major decisions.	SC			
<b>6.</b>	<b>Princes Foundation June 11th</b>				
	<p>SC Discussed why the Princes Trust came down and how their knowledge had helped us and made us realise what we have out there.</p> <p>SC discussed and mentioned the photos around the room and the exhibition. They stressed we must run this in line with the Torbay Core Strategy. It has to be well balanced and prove its soundness. This is where Dawlish went wrong.</p> <p>We would like to lye somewhere in the middle of something comprehensive and something simple/basic as we already have an idea of what we want and what we want to see.</p> <p>Explained his findings from the Princes Trust workshop.</p> <p>A lot of people had a lot of help from others but how much assistance are we going to have from the Princes Foundation and what sources we have to sustain and produce this?</p> <p>If we attack this in small chunks. This being the 2 project teams, we can identify all the issues in each area. (Susie showed a plan and idea of a short term plan by a lady called Linda Curr)</p>	<p>SC</p> <p>ML</p> <p>RM</p> <p>SC</p>			
<b>7.</b>	<b>Discussion regarding Projects/formation of Project teams</b>				
	<p>We need to tackle these projects in bite size fragments to make it achievable.</p> <p>Princes Foundation said each neighbourhood partnership should do a small chapter using the SWOTs etc.</p> <p>The terms of reference should also be agreed.</p> <p>The group coordinator's should also be identified.</p> <p>The main headline topics for the Town Centre established.</p> <p>The task and finished focus groups and subjects include:</p> <ol style="list-style-type: none"> <li>1- Harbour/Night Time Economy</li> <li>2- The retail heart of the town</li> <li>3- Castle Circus and public realm (including Upton Park and Town Hall car park)</li> <li>4- Moving people around (transport, car parking, buses)</li> <li>5- Melville Hill/Abbey Road</li> </ol> <p>Who would like to be involved in each project listed above?</p>	<p>SC</p> <p>SC</p>			

We need to identify the two main groups and then formally set up these individual groups.	<b>MFH</b>			
I agree with Margaret as then the people who already are involved with the Town Centre Group can: Phase 1: identify the wider groups Phase 2: then create the subgroups	<b>Cllr DC</b>			
Happy to volunteer with the Town Centre elements, I feel that the end of the gateway is the magistrates court and then it begins from the church next door to the court.	<b>JD</b>			
I think its very important that we deal with the Harbourside during the day and night as it is one of our main economies other than retail.	<b>Cllr DC</b>			
Once the Princes Foundation has finalized the report it will then be circulated to everyone in the forum.	<b>AGunth</b>			
I feel Brunswick Square, South Street, Police Station are my take on the boundaries.	<b>MFH</b>			
Can we agree to keep this flexible until its finalized?	<b>PB</b>			
I thought the Town Centre would have a big impact from the Town Centre Partnership and then would have a big impact on the Torquay Gateway.	<b>AGr</b>			
Yes they will have a big impact/strength but we cant totally rely on them.	<b>SC</b>			
Torre Station – Lucius Street, I feel this should be apart of the Torquay Gateway and keep the boundaries too small.	<b>Cllr RE</b>			
Talk about The Gateway arriving from Newton Abbot but there is also an entrance point from Teignmouth and Totnes.	<b>MC</b>			
We have a number of Gateway's to the Town but the people who attend our town have a decision to make from each gateway. From Torre Station do they go left, do they go right? We need to make sure we sign each direction properly.	<b>ME</b>			
We have another meeting in 2 weeks and we wanted to discuss and elect a main leader and vice leader for each group as a way of moving forward.	<b>ML</b>			
One of the main problems is that we haven't yet defined the aims and objectives of each group.	<b>MC</b>			
We need people to nominate themselves to form these groups before we can discuss the aims and objectives.	<b>SC</b>			

<p>I would like to be involved in the gateway group but want to keep in touch with the Town Centre Group. Would like to see some high graded office blocks in the Town Centre to bring in further jobs.</p> <p>I agree with Margaret, everyone is in agreement with seeing office blocks in the Town Centre but we need to include and be aware of everyone's aims and objectives as other areas may be in need of the same thing. Torre needs to be included in the Town Centre group. I would like to be involved in both groups.</p> <p>Cllr RE, Cllr DC would like to be involved in both groups. Pat would like to be a part of both groups.</p> <p>I'm concerned about the time scales but there are a number of sub-groups that can be involved in the large groups and adopt that time scale. I agree and propose to start those groups now.</p> <p>Agrees with the above comment – Nick Bonstow, Martin Edgell, Mark Kingscote would like to be in both groups.</p> <p>Propose a show of hands to see who wants to be in each group.</p> <p><b>The groups are as follows:</b></p> <p><b>Torquay Town Centre:</b> Chris Smith, Ian Broadfoot, Julie Brandon, Marshall Ritchie, Len Short, Pauline Baker, Alan Griffey, Margaret Forbes Hamilton (keep in touch), John Docherty, Jo Davidson, Cllr Robert Excell, Cllr Darren Cowell, Pat Bishop, Nick Bonstow, Martin Edgell, Cllr Mark Kingscote, Janice Anderson Smith.</p> <p><b>Torquay Gateway:</b> Martin Cavanna, Tony Morton, Alan Griffey, Chris Smith, Margaret Forbes Hamilton, Jo Davidson, Cllr Robert Excell, Cllr Darren Cowell, Pat Bishop, Nick Bonstow, Martin Edgell, Cllr Mark Kingscote, Janice Anderson Smith, Marge Spring.</p> <p>I am a little bit confused but we have a short time scale to discuss the leaders of each group.</p> <p>We need to get together and discuss diaries in each group, Look and analyze at the areas they volunteered for and why we need a meeting ASAP.</p> <p>Suggest at 8.15pm, we get the two groups together, discuss who will lead it up and book a meeting.</p> <p>I don't think the agenda tonight will allow you to do this, I suggest we do a meeting next week in time and readiness for the meeting on July 2<sup>nd</sup>.</p> <p>I suggest we have 1 group meeting on a Monday and the other meeting on a Tuesday so people</p>	<p><b>MFH</b></p> <p><b>JD</b></p> <p><b>Cllr RE</b> <b>PB</b></p> <p><b>Cllr DC</b></p> <p><b>NB</b></p> <p><b>JB</b></p> <p><b>ML</b></p> <p><b>MFH</b></p> <p><b>SC</b></p> <p><b>PB</b></p> <p><b>JD</b></p>			
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	<p>can attend both meetings.</p> <p>If this room is available on Monday night (25/06/12), maybe we can do both groups on same night from 6-7 and 7-8 then both will be done and set up.</p> <p>Can everyone from the Town Centre Group can attend from 6-7pm and Torquay Gateway 7-8pm?</p> <p>Everyone agreed.</p> <p>Put this on the website and mailing list so people who couldn't attend tonight can attend next week.</p> <p>Are the projects only restricted to the gateway and entrance as I'm interested in the Cockington area.</p> <p>Yes at the moment we are restricting to these 2 groups as this is what the Princes Foundation Wanted.</p> <p>Suggested Guy to speak Chair/Representative of the Cockington Community Partnership and become involved in that.</p> <p>Concerned we are moving away from the Community Partnership.</p> <p>No we are not we are working in conjunction with them. It is about everyone in Torquay having a say! It is not just about Community Partnership and the Forum working together. It's about level of intensities of work in each area.</p>	<p><b>Cllr DC</b></p> <p><b>SC</b></p> <p><b>TCaba</b></p> <p><b>GT</b></p> <p><b>SC</b></p> <p><b>TCaba</b></p> <p><b>AGr</b></p> <p><b>SC</b></p> <p><b>TC</b></p>			<p><b>SC to email everyone on each list to inform them if the Yacht Club is available on Monday.</b></p>
8.	<b>Nominations of leads for Projects teams</b>				
	This was put back to the Monday Night's meeting with the 2 sub-groups to elect the leaders of each group				
9.	<b>Fleet Street; Review of Buses etc.</b>				
	<p>We need to keep in mind that this road can be adaptable.</p> <p>Is it possible to invite someone from the home of transport to the next meeting and Mondays meeting because this will be one of the main issues in the Town Centre Group that will be discussed.</p> <p>My understanding from the Multi-Agency meetings that we need to do and discuss and sort</p>	<p><b>Cllr RE</b></p> <p><b>PB</b></p> <p><b>Cllr DC</b></p>			<p><b>Cllr RE to ask Patrick to attend next Mondays meeting.</b></p>

	<p>these problems out in a short-term/immediate fix. If this has been dropped / lost then I will be very disappointed as it would make a mockery out of this plan.</p> <p>I am talking about the infrastructure not everything in general. The road will not be closed.</p> <p>If you cannot share the bigger picture with the plan then what's happened to community engagement? What's the point of being involved in Neighbourhood Plan?</p> <p>The point of this forum is not looking at the 5 year plan but a 20 year plan. We shouldn't be discouraged about what's going to happen in the next 3 months. The process is to discuss what the people want.</p> <p>Then let's do something protem, do not understand what RE means by the moratorium , was under the impression this was for the development <b>behind</b> the Town hall, we are talking about the front of the town hall and enhancement of the public realm .I am not happy if this plan is going to be scuppered because of this moratorium. It is only scuppered for 3 months. We are here to talk about a 20 year plan as well as our 5 year plan. We should not be negative and we need to be positive.</p>	<p>CIlr RE</p> <p>JB</p> <p>MC</p> <p>SC</p> <p>MC</p> <p>NB</p>			
10.	<b>Website – Mike Lister</b>				
	<p>Website address: <a href="http://www.torquayNP.org">www.torquayNP.org</a></p> <p>Discussed the making of the website that he had been creating. We had one website TorquayNP.org but this was limited so I have found another one which is much better and can do a lot more regarding calendar's, links etc.</p> <p>Are we able to upload the minutes and agenda of each meeting to website?</p> <p>Yes we can</p> <p>I shall be using the Paignton Plan website elements as well as our own to create a good website so people can feed in to the forum if they cannot always make the meetings. It is kind of like a one stop shop for all information on the plan.</p> <p>When will it be up and running?</p> <p>As soon as possible.</p>	<p>ML</p> <p>SC</p> <p>ML</p> <p>ML</p> <p>LK</p> <p>ML</p>			

	<p>If you have any ideas of what we would like to see on the website then please contact Mike and let him know or myself and I'll pass it on to Mike.</p> <p>Can we send the link on to everyone?</p> <p>Susie will email link to everyone out with the minutes.</p>	<p>SC</p> <p>JD</p> <p>ML</p>			
11.	<p><b>AOB</b></p>				
	<p><b>BALLOON</b></p> <p>Will the land be put back to as it should be? It looks awful.</p> <p>Some work has been going on</p> <p>Rubble has been put in the hole and they said that they will be finished by the end of the week but the work, whether it being satisfactory or not is another matter. It has not gone unnoticed.</p> <p>There has been a suggestion that the balloon site would be a good place to put the Ferris Wheel. But is this possible?</p> <p>The providers of the Ferris Wheel have suggested and requested the positioning of the wheel.</p> <p>Is this relevant to the neighbourhood plan? As it is current not future.</p> <p>Yes I feel it is relevant to the neighbourhood plan</p> <p>The job is not finished yet and I agree it should be put back to as it was. But we have legal proceedings and contracts.</p> <p>My concerns that if it is not taken out properly and someone comes to cut the grass they may be killed.</p> <p>Explained how hard Sue Cheriton and Tara are working and keeping an eye on this issue.</p> <p><b>THE HERALD EXPRESS</b></p> <p>I get a bit sick of constantly being brainwashed that development is wonderful for Torbay.</p>	<p>TM</p> <p>MK</p> <p>TF</p> <p>PB</p> <p>Cllr DC</p> <p>CS</p> <p>SC</p> <p>Cllr RE</p> <p>SC</p> <p>Cllr DC</p> <p>AGr</p>			

<p>I must stop you there Alan as I do not feel this is relevant for the Neighbourhood Plan Forum.</p> <p><b>SCOTTS MEADOW REPORT</b></p> <p>Discussed Scotts Meadow report in the Herald Express and his concerns of the process and that the Community not having a say.</p> <p>The aim of this process is to take public opinion and turn it into a planning document that must be considered. Although it does not guarantee that development will not happen either where we do or do not, it will make it much harder for it to go against public will. As a statutory document it will have considerable weighting in the decision making process.</p> <p>It says Torquay are short of 1000 houses so when development / developers come in it will get passed maybe on Scotts Meadow.</p> <p>We need to get on with getting adopted plans put into the document so developments have to go through a process using the Neighbourhood Plan / Core Strategy before it is accepted or declined.</p> <p>These are going to be issues that need to be discussed at the group meetings.</p> <p>In the interest of the environment please bring your own copy of these minutes to the meeting. Thank you.</p>	<p><b>SC</b></p> <p><b>LS</b></p> <p><b>ML</b></p> <p><b>LS</b></p> <p><b>A Gunth</b></p> <p><b>SC</b></p>			
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**Meeting closed at 8.30pm**

**Next meeting is on 02<sup>nd</sup> July 2012 - Yacht Club at 6.30 pm**