

Officers of the Steering Group:

Leon Butler (LB) Chair
Julie Brandon (JB) Communications Officer
Andy Baker (AB) Treasurer

Steering Group Members:

Alan Griffey (AG) Len Short (LS) Sue Kenway (SK) Pat Bishop (PB) John Rawson (JR)) Margaret Forbes Hamilton (MFH)) Steve Darling (SG)

Residents / Public Attendance:

Andrew Gunther (AGu) Torbay Council, Sam Bolton TCDT (minutes)

Item	Minute/Action Agreed
1.	<p>Welcome, Housekeeping and Apologies LB welcomed all to the meeting. Apologies Brian Roberts , Tracey Cabache and Darren Cowell</p>
2.	<p>Matters arising : Steering Group Meeting March LB has put CIL in the housing policy. AGu said that CIL can be spent on anything that supports development and growth, SD said that the subject of CIL is coming up in the council meeting on weds and no decisions will be made until then. AGu said that in areas without a Neighbourhood Plan the CIL amount is 15%, but if there is a Plan its 25%. LB and PB are unhappy that there is nothing in writing about how the CIL funds will be allocated in the CIL guidelines, SD said we could include something on Weds at the council meeting – he said we need to engage and work with communities so they have a say what happens in their neighbourhoods. AGu said he will feed this back to the council, he will also send out the link to the website to everyone. All happy with the minutes and was proposed by JB and seconded by SK.</p>
3	<p>Treasurers Report: We have received £5,000 from the Council, we have paid out for The Livermead Hotel, A5 leaflet, and the website. Money in the bank stands at £5,148.46. We have to have a sustainability appraisal and MFH asked when it will be done, she said it needs to be done by the end of May /beginning of June before the formal public consultation in June.</p>

4	<p>Elections for Treasurer, Comms and Chair: Voting was deferred to next meeting as not quorate</p>
5	<p>Review of ‘ preconsultation ‘ results : final CP Plan submissions (Sladnor Park) and top level Policies TC will take ownership of the NP, all comments to be sent to her, MFH said that green spaces need to be clarified and there is one form for green spaces in your area and another form for special protection of green spaces – and you will need to justify each one. Tessier Gardens was used as a template and was sent out by Tracey Brookes. Overview from the consultation is that communities want to protect ALL green spaces. MFH said she will send out the Tessier Garden document again to all as this is the template that the planners need to be used, it needs to be backed up with evidence.SK to email LB with Wellswood example of green space. AGu said table format is sufficient as long as fully completed, and said that any CPs that are struggling need to get help if needed. AGu will send out all the green space submissions he has received so far. To summarize :</p> <ul style="list-style-type: none"> • Tracey and Leon to sort out all the policies. • CPs to complete their pages • MFH and AGu to sort out the green spaces. • Need to organize a launch date as it has taken so long. <p>PB has spoken to the developers of Sladnor Park and they are aware that the CP want little or no development. There was a discussion about building on Torquay Golf Club Dairy crest have now moved to Heathfield – this could now be housing but we need jobs as well, MFH to contact new owners. It was confirmed that when we go to formal statutory public consultation our NP begins to carry weight in planning decisions, and will become significant once submitted to Torbay Council.</p>
6	<p>Next Meeting and AOB Next meeting 6th June @6.30 Action : LB to remind all that we need to vote for chair and treasurer at next meeting</p>

Meeting Closed at 8.30pm