



**MINUTES OF NEIGHBOURHOOD PLAN TORQUAY**  
**Steering Group**  
**CDT Building, Temperance Street**  
**Monday 6<sup>th</sup> July 2015**  
**6.30pm – 8.30pm**

**Officers of the Steering Group:**

Leon Butler (LB) Chair  
 Darren Cowell (DC) Vice Chair  
 Andy Baker (AB) Treasurer

**Steering Group Members:**

Pat Bishop (PB)	Margaret Forbes-Hamilton (MFH)
Andrew Gunther	Alan Griffey
Martin Cavanna (MC)	Paul Raybould (PR)

**Residents / Public Attendance:**

Martin Read (MR)  
 Graham Whetlor (GW)  
 Len Short (LS)  
  
 Hannah McGugan, Torbay CDT (MINUTES)

Item	Minute/Action Agreed
1.	<b>Welcome, Housekeeping and Apologies</b> Julie Brandon, John Rawson,
2.	<b>Matters Arising from the last Steering Group Meeting 8<sup>th</sup> June 2016.</b> It was noted some accuracy changes were needed on the minutes
a)	<ul style="list-style-type: none"> <li>• LB has sent the document summarising the meetings with Steve Parrock and Mark King to the steering group.</li> </ul>

	<p>Discussed:</p> <ul style="list-style-type: none"> <li>• Aim for end of September for draft plan with all info in a readable format. Each CP should have description, Policies, Housing Sites and Greenspaces</li> <li>• Planning aid. If there is budget?</li> <li>• AGu – Graphic design used for local plan - could use council’s software, but there are limited with templates etc.</li> </ul> <p><b>AGu will look into a quote for this</b></p> <ul style="list-style-type: none"> <li>• Herald Express: feature around a summary of what’s going on. Or potentially the new Herald Mini? Goes into homes quarterly – although not all people have received this.</li> </ul> <p><b>DC will speak to Jim Parker later this week.</b></p> <p>Minutes were then approved DC proposed, MC seconded</p>
<b>3</b>	<b>Treasurers Report</b>
	<ul style="list-style-type: none"> <li>• Bank: £748.96</li> <li>• Available: £17750.96</li> <li>• Budgeted Future Spend: £23841.65</li> <li>• Deficit: £6090.69</li> </ul> <p>Aim to apply to Locality for consultation &amp; engagement, £8k (Maximum) – and apply for £6K in sustainability assessment work</p> <p><b>AGu suggested calling first, which he will to do</b></p>
<b>4.</b>	<b>Housing and development sites and Master Plans</b>
	<p>The group viewed the Housing Allocation sites for 6-10 years and went through the areas in sequence.</p> <p>Wellswood</p> <ul style="list-style-type: none"> <li>• Gleneagles = Wellswood</li> <li>• Stoodley = Wellswood</li> </ul> <p>Allocated Housing sites = 4138 Put the CP’s allocations back into the CP submissions</p> <p><u>Masterplans</u></p> <ul style="list-style-type: none"> <li>• Do we all agree?</li> <li>• MFH: Re the Town Centre – all should comment on it as it’s the town centre for all of Torquay</li> </ul> <ul style="list-style-type: none"> <li>• Footbridge over dual carriageway was discussed</li> </ul>

- PB mentioned a Medical Centre in the town centre. Need to ask TTCCP for input on this and see if they are happy with masterplan
- CIL / 106 contributions – can Community Partnerships list projects they want CIL / 106
- Q: CP submissions - can CPs list projects they want spent on?
- Q: Does this form have the input into how this money is spent?

**AGu to send HM current policy/ pecking order for HM to distribute.**

**DC to review Shiphay & The Willows CP submissions and update**

**LB – speak to JB DC as vice chair email**

**Cockington Chelston & Livermead CP have one more version to finish**

**Meeting Closed**

**Next meeting:**

**Steering Group**

**7<sup>th</sup> September – Torbay CDT Office – 6:30pm – 8:30pm**

Approved