



**MINUTES OF NEIGHBOURHOOD PLAN TORQUAY7**  
**Steering Group**  
**CDT Building, Temperance Street**  
**Monday 5<sup>th</sup> Oct 2015**  
**6.30pm – 8.30pm**

**Officers of the Steering Group:**

Leon Butler (LB) Chair  
 Darren Cowell (DC) Vice Chair  
 Julie Brandon (JB) Communications Officer  
 Andy Baker (AB) Treasurer

**Steering Group Members:**

Pat Bishop (PB)                      Alan Griffey (AGr)    Tamsin Davies (TD)  
 Margaret Forbes-Hamilton (MFH)    Bill Taylor (BT)    Paul Raybould (PR)  
 Cllr Steve Darling (SD)

**Residents / Public Attendance:**

Len Short (LS)  
 Hannah McGugan, Torbay CDT (MINUTES)

Item	Minute/Action Agreed
<b>1.</b>	<p><b>Welcome, Housekeeping and Apologies</b>            LB welcomed all to the meeting.            Apologies: Wellswood, Ellacombe CPs</p>
<b>2.</b>	<p><b>Matters Arising from the last Steering Group Meeting 6<sup>th</sup> July 2015.</b>            Points discussed:            Last steering group was aborted as not quorate. July minutes need approving as well as September.            Matters arising are all covered in the agenda            Proposed DC            Seconded AB</p>

3	<p><b>Treasurers Report</b></p> <p>£250 was paid to James Kam-Radcliffe for the website refresh  £498.96 in bank  £17596 available  LB/AB have been looking at figures / deficit  AGu on holiday so no update on the bid that needs to go in.</p>
4.	<p><b>Former Chair investigation - agree minute</b></p> <p>LB sent e mail with proposed minute  General consensus was that people were happy to minute and move on  MFH mentioned Kerri Underwood had old minutes from TNP. They are all online, don't need Kerri's notes as well. They can be disposed of  LB – agreed to shred the contents of the filing cabinet.</p>
5.	<p><b>Agree constitution to be retained until Feb 2016 when a review to be made. Vote for Treasurer to comply with current Constitution:</b></p> <p>Andy Baker's re-election as role of Treasurer was missed. Proposal for him to stay on as Treasurer - all agreed</p>
6.	<p><b>Final review of draft Plan prior to public consultation --CP submissions, Town Centre Master Plan adoption with ant amendments and general policies.</b></p> <p>We have CP submissions, not all consistent though.  Shiphay doesn't have green space allocations.  DC these have now identified and included  <b>ACTION: DC will send to Pat.</b>  Pat asked for photos to be included to be consistent.  Torre and Upton latest version will be with Pat this week, with photos.  PB would like all CP to Policies in a 1, 2, 3 structure. LB sent an email to this effect, please all look again.</p>
7.	<p><b>Public consultation action plan.</b></p> <p>PB will email CP Chairs regarding submissions final amendments – for the last time copying in LB. By end of October whatever we have will be the one that goes out to the public  We need to tell CP's that the cut off will be the end of October. Small task group to then go through the submissions etc and support Pat.  <b>ACTION: LB will arrange a date with AGu to send email invite out to anyone who wants to come and go through.</b>  Formal Survey:  Public comments to go to CDT as opposed to Council.  Use survey monkey or freepost address (questionnaire on back of leaflet) / Facebook / CDT newsletter / Spotted Torquay / Torbay Times will do as a feature / Beach Hut</p> <p><b>ACTION: All send ideas for this to Julie Brandon</b></p>

8.

**AOB**

**The Strand / Alternative bus routes**

- Money being allocated at the moment
- Discussed the bus stops and potential places could move them to.
- The Strand/Fleet walk should be a specific question on the questionnaire
- Discussed roundabout at bottom of Sheddon Hill so buses could turn left.
- Should the NP have a view on the Masterplan? Yes, as it was derived out of the NP

**Pavilion:**

- Council have a legal obligation to protect listed buildings. No being done at Pavilions
- PB would like letter for NP and CPs to Council reminding them of their responsibility
- All agreed to do this

**Meeting Closed**

**Next meeting:**

**Steering Group**

**2<sup>nd</sup> November – Torbay CDT Office – 6:30pm – 8:30pm**