



MINUTES OF NEIGHBOURHOOD PLAN TORQUAY
Steering Group Meeting, TCDT Office
Monday 2nd February 2015
6.30pm – 8.30pm

Officers of the Steering Group:

Susie Colley	(SC)	Chairperson (part attended)
Margaret Forbes Hamilton (MFH)		Communications Officer
Andy Baker	(AB)	Treasurer

Steering Group:

Leon Butler (LB) Cockington, Chelston & Livermead Community Partnership
 Pat Bishop (PB) St. Marychurch Community Partnership
 Sue Kenway (SK) Wellswood & Torwood Community Partnership
 Julie Brandon (JB) Art & Cultures Rep, TTCCP Community Partnership
 Len Short (LS) Torre & Upton Community Partnership
 Marilyn Martin (MM) Hele's Angels
 Darren Cowell (DC) Councillor
 Steve Darling (SD) Councillor
 Mark Poutney (MP) Councillor
 Andy Gunther (AG) Torbay Council
 Tracey Cabache, Torbay CDT
 Hannah McGugan – Torbay CDT – Minutes

Part attended by:

Yvonne Kennett, Ellacombe Community Partnership
 Barry Dunnage, Edginswell Residents Association
 Joyce Rainbird, Resident
 Paul Howard, Town Centre's Co
 Carolyn Custerson, ERTC
 John Doherty, (BID / Dot's Pantry)
 Michael Hytche, Councillor
 Graham Whetlor, Livermead Resident

Residents / public attendance:

Patrick Low, Resident
 Lesley Bill, Maidencombe Residents Association
 Alan Griffey, Torbay Friends of the Earth
 Brian Roberts, Number One ???????
 Neil Stanlake, Livermead resident
 Martin Read, Livermead resident
 Carol Kendall, Torre & Upton resident

Item No	Minute/Action Agreed
1.	Welcome, Housekeeping and Apologies
	<p>SC welcomed everybody, thanked them for attending and informed all of housekeeping.</p> <p>Apologies: Martin Cavanna (Vice Chair) Robert Excell, Councillor (Michael Hytche representative) Paul Raybould, Union Rep / Torre & Upton CP (Len Short representative) John Rawson, Wellswood & Torwood CP (Sue Kenway representative) Usha Garrattley, Ellacombe CP (Yvonne Kennet representative)</p>
	VOTE OF CONFIDENCE - PART OF AGENDA ITEM 7 WAS BROUGHT FORWARD
	<p>LB explained the motion of a vote of confidence in the Chair of the TNF. Reasons being:</p> <ol style="list-style-type: none"> 1) Non practical behaviour 2) The recent complaint 3) Mayoral candidacy <p>LB stated he would take on the position of Chair temporarily if the situation arose. Martin Cavanna, Vice Chair, had asked it to be said that he would not be going forward for the position of Chair, again if the situation arose. Only steering group members can vote. TC read out the current member list (see attachment). There were 16 / 21 members present. Vote of confidence requires 75% vote. The vote of confidence in Susie Colley as Chair of the Neighborhood Plan Forum resulted in:</p> <p>6 for and 9 against, with 1 abstaining. Therefore the vote went against The Chair.</p> <p>The following left the meeting at this time:</p> <p>Susie Colley Yvonne Kennett, Ellacombe Community Partnership Barry Dunnage, Edginswell Residents Association Joyce Rainbird, Resident Paul Howard, Town Centre's Co Carolyn Custerson, ERTC John Doherty, (BID / Dot's Pantry)</p> <p>MFH stepped in as Chair for the remainder of the meeting.</p>

2.	Matters arising from meeting 5th January
	<p>Item 2. TC gave a brief update on the issue regarding the replacement representative from the ERTC as this had bought up some confusion.</p> <p>As per the last minutes: <i>It was decided that a general call would go out to the industry for nominations for Tourism rep for the forum, INCLUDING ERTC but not exclusively. SC agreed to email Carolyn and relay this.</i></p> <p>The deadline for this was the 26th January (this was not minuted but was noted) It was agreed that this would be carried forward and a new deadline date for applications would be Monday 23rd February, for review and discussion at the next SG meeting on 2nd March.</p> <p>Item 4. Greenspace audit clarification - SK mentioned that she has the audit and has sent it to PB.</p> <p>It was suggested that a separate meeting take place with all the greenspace designations displayed out for comment with each other. Shiphay & The Willows CP are still yet to submit. TC will find out from the CP who is doing what and when and will report back to the NP group.</p> <p>Minutes were agreed as a true record Proposed - Sue Kenway Seconded - Julie Brandon</p>
3.	<p>Treasurer's report</p> <p>AB handed out Expenditure & Income report (see attachment)</p> <p>AB mentioned the recent report to the Community Development Foundation re the breakdown of 7k grant. Currently £855.17 in the bank. LB asked a question regarding the budget for referendum. It was agreed to visit the timelines and funding of consultations / examinations etc at the next steering group meeting.</p> <p>DC mentioned a council with 12 Neighbourhood Plans that received £20k funding for each.</p> <p>DC will circulate the information to the steering group via HM.</p> <p>AB asked if all agreed that Martin Cavanna should be a signatory on the account. All agreed.</p>

4. Update re policies

- ❖ Health: Yvonne Kennett/ SC / AGu
Yvonne Kennett and Susie Colley had been working together on this, neither were present to update.
- ❖ Environment: MFH / AGr
MFH gave update and explained what she has put in the policy, it needs tweaking so AGr offered to take a look and feedback.
MFH to also send to the SG for feedback (via HM).
- ❖ Education: MFH / MC / PB
PB has done some work on this. The Adult Education Provision is weak in Torquay. Life Long Learning also needs looking at.
MM bought up a point from Gordon Jennings about new housing and if we are taking into account the waiting lists for schools. The cohesion with schools and shops etc. had been reviewed when discussing housing sites. MFH bought up the point that when you build a school, you can also account for a hall, community centre, possibly a library etc.
AGu will circulate a document to the group relating to this.
- ❖ Economy (Jobs): LB / DC / Paul Raybould
LB has send to DC for review. **LB will also send out for review / feedback (via HM)**
- ❖ Tourism: LB
LB will send to all (via HM)
- ❖ Transport: PB
Shiphay CP have done some work on transport. It's not completed, approx 90% there. PB requested opinions on bus services.
PB will send it round to all (via HM)
- ❖ Infrastructure: Robert Excell
TC read out RE's input to all. (see attachment)
CIL (Community Infrastructure Levy) - new legislation states what where there are contributions from developers, 25% of that contribution has to go to the community / community projects.
TC asked if the community can give back any or all of the 25% to statutory org's / council as services such as school and buses could potentially suffer here. It was agreed the role of the Neighbourhood Forum vis-à-vis CIL allocations needed to be discussed. **AGu agreed to provide more info.**
- ❖ Arts: JB
Policy has been sent to PB. JB highlighted the new Arts & Culture Strategy which is very comprehensive and includes aspects of sports / environment
- ❖ Business: JD / Paul Howard? (Not present)
- ❖ Sport: RE /DC / MC
MC has done work on this, referring to Torbay Sports Strategy.

Everyone has been asked to send on work they have done to HM to circulate to all.

5.	Local Plan Update
	<p>AGu gave an update on the local plan. Amendments to the local plan are being published on Monday for a 6 week period. The inspector has produced 2 notes. He is in support of the LP and agrees with the jobs and housing allocations However, he doesn't agree with the development industry figures and has concerns on the delivery of the plan. He also would like more 'what if' scenario's added and raised a concern over the Churston covenant implications. To meet the inspectors requirements, the NP need to:</p> <ol style="list-style-type: none"> 1) Show where we can find 10,000 homes 2) Provide more details on trigger points of delivery 3) More 'what if' scenario's 4) A safety net <p>The current 5 year housing supply runs out in March 2017. If NP's are close to being out for consultation by September 2015, the Council will start working up the site allocations as it will take 18 months, and they cannot afford to have a gap / lapse in timeframes. Also need to take into account that the developers need lead in time from site allocations to development. AGu will bring maps and power point presentations to the next meeting. Martin Cavanna will be asked to bring current housing figured in the NP to the next meeting.</p>
6.	TNP Draft Update
	<p>Pat circulated print out copies of the Draft Neighbourhood Plan for review and feedback. MM and Usha Garrattley to send more pictures to PB. All the information Pat has is in the document so if anything is missing, it needs to be send to her ASAP PB asked what the preference was with the front cover, i.e. would people like pictures on it or not, considering that there are a lot in the document itself? It was agreed it would be discussed at a later date. It was also suggested and agreed that all maps of the community partnership areas would be in the same format and at the front of each CP section, with a Torquay area map illustrating the boundaries at the front of the document.</p>
7.	AOB
	<p>Neil Stanlake raised a concern regarding the housing representative for the policies being a developer. He stressed deeply that it was not a personal issue with Martin Cavanna but he wanted to air it and would have done if MC had been present. LB pointed out that he had discussed this with MC already. MC had agreed to produce a list of sites that Cavanna Homes hold interests in. It was also pointed that MC had joined the forum in relation to skills/sports as well as housing. It was also bought up that the localism legislation encourages developers & land owners to be part of the Neighbourhood Forums. MC's character was also commended as he pushes for affordable housing in the Bay and was born and bred here. All agreed with this and NS thanked all for the clarification.</p> <p>It was agreed that a call for nominations for Chairperson of the TNF would go out with a deadline of 16th February. The election will take place at the March meeting.</p>

Meeting closed

Next meeting: March 2nd 2015, TCDT Offices