

MINUTES OF TORQUAY NEIGHBOURHOOD PLAN MEETING

Town Hall

09th January 2012

Board Members:	Susie Colley (SC)	Chair person
	Julie Brandon (JB)	Minute taker
	Sylvia Allen (SA)	Minute taker
	Colin Ritchie (CR)	Member of Board
	Kerri Underhill (KU)	Minute taker

Present:	Chris Forster	Fiona McPhail	Peter Tysoe
	Kevin Fannon	Joyce Rainbird	Reverend Macey
	Tracey Cabache	Usha Garrateley	Pat Stewart
	C. G Williams	R. J. Rawson	R Maddock
	Darren Cowell	John Chambers	Sylvia Allen
	S Parrock	Len Short	Martin Edgell
	Tina Crowson	Sue Cousins	Margaret Forbes Hamilton
	Robert Excell	Glyn Ley	Julie Brandon
	Susie Colley	Kerri Underhill	Nicole Amil

COMMUNITY PARTNERSHIP ATTENDEES:

Chris Forster – **Hele and Lower Barton**

John Rawson – **Wellswood**

Susie Colley/Julie Brandon – **Torre and Upton**

Usha Garrattley/Peter Tysoe – **Ellacombe**

Reverend Macey – **Cockington**

John Chambers – **Torre and Upton**

Steve Darling – **Barton & Watcombe**

Kevin Fannon – **Torre Action Group**

Item No	Minute/Action Agreed	By whom	By when	Completed Carried forward	Additional Note/Action
1.	Welcome and Apologies				
	All attendees were welcomed and fire exits explained	SC			
	Apologies:				

75 Teignmouth Road

Torquay

TQ1 4ES

Tel: 01803 314600

Email; Susie@healthplanplus.com

	Marilyn Martin, Rev Ireton, Gordon Jennings, Pat Bishop, Chris Thomas, Colin Ritchie, Mr. Paracker Cllr Alison Hernandez				Attendees of meeting gave the apologies
2.	AOB Declaration				
	Community Orchards Empty homes Parking charges for future meetings	MFH MFH JB			
3.	Torquay: the good or the bad? Which do you want?				
	Tracey Cabache played 2 videos taken from YouTube with regards to visiting the Bay. 1. Torbaydos – denigrates Torbay and explains that you should come down for a stag/hen party, get drunk and pregnant. It does not portray Torbay or The English Riviera as it should be. 2. Torbay Metronomy – This clip showed Torbay in all its glory and how it should be portrayed, as a welcoming beautiful place to visit. Which do we prefer? 1 st or 2 nd clip? If it is the 2 nd clip then this is what our community partnerships are all about and how we portray the Bay.	TC SC			
4.	Neighbourhood Plan – Constitution; discuss				
	We are here today to look how we in the community, can form a neighbourhood plan, Draft Constitution are we happy with it? Possible show of hands to see that it is a good place to start. This is only a draft and is a working document. (A number of hands were raised by attendees) We provisionally approve and then can make amendments if necessary	SC SD			
5.	Who should be on the forum: discuss				
	Suggestions Community Partnership Chairs Meetings of this type are not well known about unless you look on the Torbay Council Website. Maybe use posters, leaflets and emails to show what is happening and what we are proposing. Brixham have a free circulation newspaper. It will end up being costly producing leaflets and posters. Who is going to put them up? Responsibility of community partnership chairs and vice chairs to be circulating information about the meetings.	SC FM SC JB			

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	<p>Agree with Fiona and we should circulate leaflets about the meetings.</p> <p>Membership of forum does fluctuate in and out but it does look at important forums and key points of meetings and information – choose points of publicity.</p> <p>Ways/Examples:</p> <ol style="list-style-type: none"> 1. Radio (Radio Devon and Palm FM) - older people do not have email but do listen to the radio. 2. Church – get the churches involved as they have various sizes of congregations and could put posters up in the church. <p>Most people in the room are over 30 so we really need to target young persons. Not targeted schools yet but just toe-in-the-water to see how we go about it and how we action it. If they can come, get someone from their steering group to give their views.</p> <p>People do not know who or what it is, we need to be clearer on aims, targets and what we are all about .Only 4 councilor’s are here we need more to attend and be involved.</p> <p>We need to stop banging on – we have responsibility to go out and say we are here and capture people’s imaginations. (Susie agreed with Chris)</p> <p>Call a meeting of just all partnership Chairman and get them to see how they are going to put it down.SC advised that this has been done, need to get on with it.</p> <p>Ideal way to get the youth involved is to get members of the Torbay Youth Parliament involved and be part of forum.</p>	<p>JR</p> <p>PS</p> <p>MFH</p> <p>SP</p> <p>SC</p> <p>DC</p> <p>CF</p> <p>REV M</p> <p>MFH</p>			<p>All chairs to target</p> <p>SC to address</p>
6.	<p>How a neighbourhood plan is produced (Pat Stewart)</p>				
	<p>Neighbourhood planning is a new government concept We have learnt lessons from the Brixham and Paignton Plans but less people attended Paignton’s meeting than today’s. (Booklets available). Part of the national neighbourhood plans so we are getting lessons and information from themselves and also from Brixham’s plan.</p> <p>NEIGHBOURHOOD PLAN DIAGRAM WAS SHOWN AND EXPLAINED-</p> <ol style="list-style-type: none"> 1- Fact finding (top 2 yellow boxes) 2- S.W.O.T. analysis (was shown Dawlish diagram and explained their issues which was the same as Brixham and Paignton. Brixham produced document on what they found out and is a good way to start. <p>What can we do? Where can we do it?</p>	<p>PS</p>			

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	<p>Princes Foundation are helping Torbay as a whole. They are looking into Job prospects in Torquay and working with us and where they are going to come from (job) (shown a map)</p> <p>3. Plan Production – What could it say? What was told us? Actions and what we can do to cover them. A development of 3 community partnerships.</p> <p>4. Delivery – referendum – voting member of the community asked for view of final plan - we need 50%+ of people turning up.</p> <p>THIS IS OUR CHANCE FOR US TO DECIDE WHAT WE WANT TO SEE IN OUR PATCH/COMMUNITY AND NOT WHAT OTHER PEOPLE WANT.</p> <p>Any questions – Neighbourhood plan Kingskerswell – What do we have in place to work alongside other councils/partnerships? Teignbridge plan are working with their strategy for ourselves and Kingskerswell forum.</p> <p>Planning department or administration, is this a Non-political referendum or a political process? 12-15 months is our timescale, although Dawlish completed theirs in 12 months from start-finish. It was a local authority process from top to bottom, whereas we would like ours bottom to top.</p> <p>Yalberton Valley conservation plan is a good example of a chapter within the plan. It took a short time to produce (a couple of months) (booklet available)</p> <p>CORE GROUP (A group at the top - Board members) – then SUB GROUPS</p> <p>How are we going to get the Streets involved? It is up to the community partnerships to get everyone involved. Princes Trust are running an inspiration event for a couple of days in each place, to try to inspire the inspirations locally in each community.</p> <p>Resource/investment from the Princes Foundation? It is free as it is Government funded.</p>	<p>SC MFH</p> <p>PS</p> <p>Cllr RE</p> <p>PS</p> <p>PS</p> <p>SC</p> <p>Cllr RE SC PS</p> <p>CF PS</p>			
7.	Issues and Solutions (Projects)				
	<p>Please see attached document. (too big to list in minutes) Upon notifying these issues, from a short list we identified 5 main issues after a voting session.</p>				

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8.	Formation of Sub-Groups: discuss				
<p>We identified 5 main projects from the issues and solutions list. These 5 projects were Tourism, Town centre regeneration, Youth, Jobs and Sustainable Communities. Within these projects we need volunteers to help lead main projects.</p>		ALL			
<p>Each sub-group was called out and a show of hands was asked for volunteers to lead the groups. The volunteers for each group are as follows:</p>		SC			
<p>TOURISM – Nicole Amil Margaret Forbes Hamilton, Fiona McPhail SUSTAINABLE COMMUNITIES – Robert Excell, Reverend Macey TOWN CENTRE REGENERATION – Robert Excell (to find a volunteer but himself and Rev Macey will help), Darren Cowell, Julie Brandon YOUTH – Kevin Fannon, Usha Garrateley, Glyn Ley, Joyce Rainbird JOBS – Chris Forster, Steve Darling, Martin Edgell, Darren Cowell</p>					
<p>It was suggested that we meet once a month and the next meeting being on 06.02.12</p>		SC			
<p>Sub-groups work to their own agenda but still communicate with Susie, Julie and Sylvia as to when they will have their meetings. Leaders of each group to report back progress at the 06.02.12 meeting. (It was suggested that they set up their own terms of reference).</p>					
<p>History of area – encourage people to become involved and communicate their ideas and planning of plan.</p>					
<p>Suggestion for community partnership – on the conservation website by Chris Pancheri it gives specific information on conservation areas within your partnerships – use his knowledge of information about buildings, land etc. and it also includes policies and strategies.</p>		MFH			
<p>3 new webpages have been created (Torquay / Paignton/ Brixham) and all the links will be put on each individual website.</p>		PS			
<p>Princes Foundation Funding – a little bit this year and they start in February (inspiration event) then mainly in April/May</p>		PS			
<p>A link will be placed onto the website for the Princes Trust and will give you information on Princes Foundations and how they will be helping us. These links will be sent to Susie and she will email out links to everyone on Neighbourhood Plan contact list.</p>		PS			Susie to email links

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