



MINUTES OF NEIGHBOURHOOD PLAN TORQUAY

Torbay Yacht Club,

6.00pm – 7.00pm Torquay Town Centre Project team

7.00pm – 8.00 pm Torquay Gateway Project team

25th June 2012

Board Members:

Susie Colley (SC)
Mike Lister (ML)

Chair person
Vice Chair

Present:

**Margaret Forbes Hamilton Pat Bishop Margaret Spring Chris Smith Howard Carter Lee Kerslake
 Alan Griffey Martin Cavanna John Docherty Ian Broadfoot Cllr Darren Cowell Cllr Robert Excell
 Jo Davison Richard Maddock Donald Anderson Tony Morton Janice Anderson Tracey Cabache
 Chris Prowse John Cree Mark Hoyle**

Item No	Minute/Action Agreed	By whom	By when	Completed Carried forward	Additional Note/Action
	Welcome, Housekeeping and Apologies				
	SC welcomed everybody and asked everybody to sign the attendance record sheet.				
	Apologies: Cllr Alison Hernandez, , Cllr Jenny Faulkner, Martin Edgell, Nick Bonstow,				

75 Teignmouth Road
 Torquay
 TQ1 4ES
 Tel: 01803 314600
 Email; Susie@healthplanplus.com

	Julie Brandon ,Patrick Canavan					
1	Torquay Town Centre Project Team (TTC)					
	<p>Area to be defined as the TTC project area Agreed that the area would commence at Torre station and extend down to the Lymington Road and then down the centre of the town</p> <p>Issues discussed were</p> <ul style="list-style-type: none"> Traffic flow, necessary to have both Railway stations and the Coach stn in the TTC Retail must be included in both the TTC and Gateway Smaller groups such as Torre Trader, Torre Action Group, Lucius Street Traders, Torre Traders must be invited and involved Discussion around subdivision of groups; it was agreed that after the Princes Foundation (PF) report is released that the group may be divided into subgroups to address particular issues. SWOTS would be undertaken when issues are identified 					
2	Task and Finish groups					
	Harbour/Night Time Economy					Cllr Cowell to invite Steve Cox StageCoach Fran Hughes Patrick Carney ? Nick Burleigh from the Melville street group
	Lead : Steve Cox	Stagecoach; Elliott Mizen				
	Chris Smith	Margaret Spring				
	Andrew Gunther	Howard Carter				
	Ian Broadfoot	Chris Prowse				
	John Doherty	John Cree				
	The retail heart of the town					
	Lead; John Doherty					
	Ian Broadfoot					
	Andy Lang					
	Castle Circus and public realm (including Upton Park and Town Hall car park)					
	Lead: Fran Hughes	John Doherty				

	Jo Davidson	Ian Broadfoot				
	Pam Bishop	Alan Griffey				
	Moving people around (transport. Car parking, buses)					
	Lead: Mike Lister	Chris Prowse				
	Stagecoach	John Cree				
	Patrick Carney	Alan Griffey				
	Pam Bishop					
	Melville Hill/Abbey Road					
	Lead: Darren Cowell					
	Julie Brandon					
	Mark Hoyle					
3	Terms of Reference					
	<p><u>Purpose</u></p> <p>Task and finish groups will help further develop the fine detail and content of the Neighbourhood Plan between meetings of the Area Project Group. This is necessary to ensure keys actions and work packages are completed quickly – i.e. the detailed work to produce proposals for inclusion in the Neighbourhood Plan.</p> <ol style="list-style-type: none"> 1. Identify existing issues 2. Look at existing plans, proposals and generate new ideas/solutions 3. Viability, analysis and deliverability of proposals 4. Outcomes, solutions and recommendations <p>The group agreed that only after the PF is released will all of these be able to be discussed and addressed in more detail</p>					

4	Skill sets/invite missing stakeholders				
	Group felt that as and when it was necessary would relevant professionals/stakeholders be invited to discuss and advise				
5.	Identify Co ordinator of Teams : John Doherty was nominated for the TTC Martin Edgell was nominated for the TG				
	Next meeting of the TTC will be at 6pm at Dots Pantry on the 16 th July				
	Torquay Gateway (TG)				
1	<p>Area to be defined as the TG project area Agreed that the area would</p> <ul style="list-style-type: none"> • commence at the junction of the new bypass onto the existing road • to encompass Kerswell gardens • Involve the entire area of Shiphay and Willows • Torre Station <p>Issues discussed were</p> <ul style="list-style-type: none"> • Retail must be included in both the TTC and TG • Other Gateways must be considered • Identify Secondary Gateway • Discussion around subdivision of groups; it was agreed that after the Princes Foundation (PF) report is released that the group may be divided into subgroups to address particular issues. • SWOTS would be undertaken when issues are identified 				
2. 3.	Task and Finish Groups /Project Management				

	<p>Instead of specific issues it was decided that specific areas should be analysed :</p> <ul style="list-style-type: none"> • Retail/Industrial/Commercial : (Lawes Bridge/Olds Woods industrial estate • Willows : . Employment/schools/transport <p>The group discussed that it would be invaluable to have a meeting with</p> <ul style="list-style-type: none"> • Planners • TDA/ Steve Parrock • Pat Steward • Patrick Carney <p>To gain an understanding as to what the existing plans are for the area now and the immediate future.</p> <p>In addition the group suggested inviting James Cross as he had recently held a commercial/small business meeting ; approx 150 (?180) small businesses in the Edginswell area</p>				
4.	Terms of Reference				
	As discussed with TCC				
5.	Missing Stakeholders				
	As discussed in 2.3				<ul style="list-style-type: none"> • Cllr Cowell to invite TDA/ Steve Parrock • Pat Steward • Patrick Carney • James Cross
	<p>Next meeting of the TC Project team tba ; proposed 19th July Venue tba</p> <p>In the interest of the environment please bring your own copy of these minutes to the meeting. Thank you.</p>				

Meeting closed at 8.15pm

Next meeting is on 02nd July 2012 - Yacht Club at 6.30 pm

Signed : date 2nd July 2012

75 Teignmouth Road
Torquay
TQ1 4ES
Tel: 01803 314600
Email; Susie@healthplanplus.com