



MINUTES OF NEIGHBOURHOOD PLAN TORQUAY
Torbay Yacht Club, 6.30pm – 8.30pm
5TH March 2012

Board Members:

Susie Colley	(SC)	Chair person
Julie Brandon	(JB)	Minute taker
Kerri Underhill	(KU)	Minute taker

Present:

Rebecca Fawlds Molly Holmes	Nick Bonstow
Tina Crowson Chris Smith	Martin Edgell
Councilor Steve Darling Alison Hernandez	Councillor Darren Cowell
Pat Steward Tracey Cabache	Mike Lister

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Mark Kingscote
Glyn Ley

John Rawson

Allan Griffin
Len Short

Colin Ritchie

Craig Northway
Mark Hughes

Reverend Macey

Item No	Minute/Action Agreed	By whom	By when	Completed Carried forward	Additional Note/Action
1.	Welcome, Housekeeping and Apologies				
	SC welcomed everybody and started the meeting. Explained the fire exits and asked everybody to sign the attendance record sheet.	SC			
	Apologies: Chris Forster, Mark Poutney, Richard Maddock, Robert Excell	SC			
2.	AOB				
	Funding	PS			
3.	Matter's Arising from meeting of the 06th February				
	(A) (5) – Creation of Header for Paperwork				

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<p>Everybody is happy with the new Neighbourhood Planning header that was designed for us. A unanimous vote was made and the choice was to use the 2nd design. Alison Hernandez thinks it's brilliant and was designed promptly.</p> <p>Tracey Cabache asked if we could send a copy to the Paignton and Brixham Neighbourhood Plans for idea inspiration.</p> <p>(B) – Steve Darling re template</p> <p>He has held the template and waiting to see what happens and what is said at tomorrow's meeting and workshop in order to link it all together.</p> <p>(C) – Youth Group? To continue?</p> <p>Had another meeting but the 4 that turned up said they were happy for the sub-group to disband and everyone to make sure they attend all other sub-groups</p> <p>Nick said he has got some TBGS boys attending meetings and getting involved.</p> <p>Everybody is happy to close the subgroup.</p> <p>Alan said it is the youths that are the ones who are running around the streets.</p> <p>If we feel we need a youth sub-group later down the line then we can re organize the group back up again</p>	<p>GL</p> <p>NB</p> <p>SC</p> <p>AG</p> <p>SC</p>			
<p>4. Preparation for Princes Trust</p>				

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<p>SC asked PS to give a brief of what was discussed at today's Princes Foundation meeting.</p>	<p>SC</p>			
<p>Princes Foundation wants to know what the issues are for Torquay. We have 5 – 10 issues. They want indications of how we are planning to tackle these issues. Then discuss with us what we can organize to tackle the issues in the future together.</p>	<p>PS</p>			
<p>Torquay Neighbourhood Plan is just a chapter and scope.</p>	<p>SC</p>			
<p>Do we have Torbay Council's Community Plan? So we can make sure we do not miss any of the issues on it.</p>	<p>Cllr SD</p>			
<p>Representative of friends of the earth – Town Centre Regeneration, Tourism and Jobs, when anyone makes a statement about Torbay they always say we are very happy living in a beautiful part of the world. But we need to guarantee we are keeping Torbay as a beautiful place. They are putting the view across of green land being kept green and beautiful.</p>	<p>AG</p>			
<p>Town Centre Regeneration – in a dilemma as whether the Town Centre is to be shrunk as it seems very long going from Castle Circus to Harbourside.</p>	<p>Rev Macey</p>			
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<p>Princes Foundation – helping us to go out and consult how we find out what we want and what we get. They are task members in guidance.</p>	<p>JB</p>			
<p>ASB and Drunk and Disorderly.</p>	<p>AH</p>			
<p>ASB and Drunk and Disorderly.</p>	<p>AG</p>			
<p>ASB and Drunk and Disorderly.</p>	<p>SC</p>			

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<p>Regenerate our Town Centre and recognize that we do something different for the future.</p> <p>Few ideas of how we can regenerate it. As meetings are carried out these ideas are coming together each meeting</p> <p>Princes Foundation couldn't believe how big the issue Torbay and Torquay were and were very impressed how well we have started going about these issues, for example formation of sub-groups and creating ideas.</p> <p>Need to make sure we put these ideas across as good ideas not just issues to make sure we benefit from their experiences.</p> <p>How we have the widest possible engagement around these issues and how we facilitate this progress and engagement.</p> <p>Princes Foundation are unaware how wide our network actually is and need to use our wide network positively to encourage engagement. Need to inform Princes Foundation of this also wide network.</p> <p>Wanted to clarify how much of an issue it is or isn't that we do not have the official core strategy.</p> <p>They were very happy that we are engaging and co-operating the neighbourhood plan with the core strategy. They said we are in a very good position and it is a unique situation. It is up to us to really draw down that.</p>	<p>PS</p> <p>Cllr DC</p> <p>PS</p> <p>Cllr SD</p> <p>PS</p> <p>CS</p> <p>SC</p> <p>JR</p> <p>Rev Macey</p> <p>ML</p>			
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<p>How are we going to engage and get the word out there? How to involve the relative agencies to get involved in that?</p>	<p>TC</p>		
<p>Herald Express, Community Partnerships etc. but the Princes Foundation will give us ideas and examples tomorrow. We need to use their expertise but we don't want to reinvent the wheel.</p>			
<p>Let's not worry people by talking about a smaller town centre. We still need to rent out empty shops.</p>	<p>LK</p>		
<p>Only in a dilemma as to whether to shrink or not to shrink the town centre.</p>	<p>NB</p>		
<p>Need to consider the good and bad side of ideas and development, so everyone can have their own views to collate together. Community Partnerships of Torquay are being talked about a lot but some people who don't live in Torquay always come to Torquay so need to engage with them as well.</p>	<p>AG PS</p>		
<p>We could ask everyone about ideas and views of each plan, rather than just Torquay. Also say the same to Paignton and Brixham. Engage with the Bay not just each town.</p>	<p>MH AG</p>		
<p><u>TOURISM</u></p>	<p>AG</p>		
<p>Clear direction of the way forward and how we can go about it. At the moment we are working terribly hard but are we going in the right direction? What's the best way to do this?</p>	<p>PS</p>		

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<p>SWOT analysis, engagement etc. but would be good to hear from others and experts as to how we do this.</p>	<p>TC</p>			
<p>We need a SWOT type questionnaire to put into hotels to see what visitors feel are missing in the Bay and what they would like to see.</p>	<p>LK</p>			<p>Asked Pat for the links on website (TDA) so we don't have to reinvent the wheel.</p>
<p>Information has been discussed about this from the TDA meeting and should be found on the TDA website.</p>	<p>MH</p>			
<p>Would have been at the Tourism meeting if he had known about it. How many businesses representatives were at the meeting?</p>	<p>SC</p>			
<p>None. Would like Mark to attend meetings in future.</p>	<p>JR</p>			
<p>A leaflet could be put into every business on the Harbourside inviting them to Tourism meetings etc.</p>	<p>AH</p>			
<p>Will do a breakdown of all information ready for all to read and interpret it.</p>	<p>SC</p>			
<p>Master documents – we want access to all of them and can we have printable versions because when we do go on to the website there are restrictions on them.</p>	<p>Rev Macey</p>			
<p>Booked St Peters Centre for the next 2 meetings</p>	<p>SC</p>			
<p>How do other things affect tourism? And how it affects us? For</p>	<p>TC</p>			
<p></p>	<p>ML</p>			

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<p>example road works and will bring them up at the next meeting.</p> <p>Whole purpose of Neighbourhood Plan is to look at the past, the present and towards the future.</p> <p>Marks point needs to be noted as it is all to do with planning and how it affects our trade.</p> <p>It's not about community Vs. council but getting a huge dose of realism on how we work together and get the community to focus and make the community better.</p> <p>If we just sit back and moan nothing is going to be done. Doing nothing is not an option.</p> <p><u>SUSTAINABLE COMMUNITIES</u></p> <p>Wanted to drop a questionnaire to all the partnerships as to what sort of housing are in their area, and look at how we go about reinventing it. To give us a clear steer of all the information and how we go forward with it.</p> <p>Has a concern as it appears all these questions have been asked before.</p> <p>Yes they have but more can be done to identify the gaps we have missed by using current information.</p> <p>Has the revealed information been looked at by Neighbourhood Plan? For example housing information.</p>	<p>SC</p> <p>AH</p> <p>TC</p> <p>Rev Macey</p> <p>SC</p> <p>Unknown</p> <p>JB</p> <p>Cllr SD</p> <p>CS</p> <p>AH</p>			
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<p>Pat is going to re-visit all information that has been calculated and reviewed, and then placed onto the website for all partnerships to see. This way we can identify the gaps. The foundations are there we just need to refresh the groups.</p> <p>Are they all up-to-date?</p> <p>Yes they are all up-to-date but a few are slightly out of date.</p> <p>Can we have a questionnaire to try and mobilise the partnerships to get them motivated in their own ward, to progress the future. This way we can have up-to-date information.</p> <p>I emailed all Community Partnerships and asked them 5 questions but not one replied.</p> <p>The problem is that the council and the wider community do not know what they neighbourhood plan is. Once we get the engagement going people and businesses will get more involved and aware.</p> <p>Facebook Page has been set up with a link to a twitter page too. Facebook page is entitled Torquay Neighborhood Plan and Twitter is entitled TorquayNP. If anyone wants to be an administrator they need to send an email to jacob.bran@gmail.com and put Neighbourhood Plan in the subject heading. There is also a blog - contact Jacob Brandon for details of this. All were encouraged to use and engage with these two social media.</p>	<p>ME</p> <p>PS</p> <p>ME</p> <p>AG</p> <p>MH</p> <p>AH</p> <p>ME</p> <p>SC</p> <p>ME</p> <p>AH</p>			
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<p>Let's get tomorrow out the way and get the tangible information and use that to progress. For example school fetes, swim Torbay etc.</p>				
<p>If information is not being reported back from the community partnerships, should we email the councilors and get them to bring the information to meetings?</p>	SC			
<p>Add councilors in to the email to add to meeting agendas.</p>	SC			
<p><u>JOBS</u></p>	AH			
<p>Martin spoke briefly about jobs and getting larger businesses involved.</p>	MH			
<p>Really interesting talking about jobs. Instead of talking about getting big businesses involved, we need to get smaller and local businesses involved. Also look at how many businesses are working from home and see what they need for example, hubs, internet access etc.</p>	SC			
<p>We have not had a positive feedback from small businesses as they feel like they do not and will not have a lot of support, in order for them to progress the business through apprentices etc.</p>	ML			
<p>Information from jobs – empty houses and buildings are not suitable for businesses etc. but if you show them a big field then it is suitable for them. We need to reopen old businesses and use them not open space.</p>	SC			
<p>Employment and Skills board (TDA run) – get them to come to</p>	MH			
	PS			

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<p>meetings (ME informed us that someone will be attending). Youth Contract – government initiative to get 16-24 year olds back into work.(you may want to look into this for background info) Sanctuary employs 14 apprentices in this sector. Development about micro businesses as well.</p>	<p>PS</p>			
<p>Public sectors are one of the biggest employers in the Bay but with budget cuts this will be affected.</p>	<p>SC</p>			
<p>Tackling job centre to see what jobs are coming in and who are applying for them. Identifying jobs that are available but no suitable candidates due to lack of skills that those jobs require.</p>	<p>ML AH</p>			
<p>Has job section asked people from like say schools and colleges to see if they will attend your sub group meetings?</p>	<p>Cllr DC</p>			
<p>Yes</p>	<p>ML</p>			<p>SC to resend all</p>
<p>Explained that a number had put themselves forward to create a website but as we now had f/b twitter and a blog site sorted by Jacob Brandon did we really need a website too? It was agreed that we probably did not</p>	<p>ML Cllr DC</p>			
<p>Worried about names being put onto Facebook and Twitter. Is everyone happy about that?</p>	<p>MH</p>			
<p>(a few people have their concerns about content and unknown people contacting themselves)</p>	<p>AH LK</p>			

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<p>Are people happy with our names of people in sub-groups going onto the blog site?</p> <p>Don't think names should be on blog only a contact for each sub-group for engagement purposes.</p> <p>Facebook, Twitter – if it is done properly then the engagement will end up being wide spread and more widely known.</p> <p>Is it worthwhile inviting someone to give us the foundations on using sites such as Facebook and Twitter?</p> <p>The majority of the room said no as we already have the skills in the room.</p> <p>Do we want to use it just for engagement purposes or open discussion as on Facebook we can have open discussions on issues?</p> <p>Worried about the exclusion of people who cannot or do not want to use Facebook and Twitter.</p> <p>It is better to use it as the Majority is better than less as the engagement for those that do not want to use social sites.</p> <p>End of princes' week – Understanding of what end product will look like and what sort of things we can do to sort the issues out.</p> <p>FINANCES</p>				<p>SC to put on agenda</p>
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<p>We have £20,000 for the plan. Also Paignton and Brixham have been awarded £20,000 each. We may be the only neighbourhood in the country to have 100% coverage.</p> <p>We need to talk about how we are going to spend the money. For example if we need to do a referendum, that may cost £10k – who pays for it?</p> <p>Asked has everyone received all information of meeting dates? A few people said no.</p> <p>If all information is sent to him he will upload to Twitter.</p> <p>Someone from each sub-group to upload all information to each social site.</p> <p>Everyone to collude and work together and upload information to each social site between them.</p> <p>If people are not on Facebook and Twitter can they be added to the mailing list? Can we email you to add them to it? SC said yes by all means.</p> <p>To use hash tags so all the discussions can be searched and printed for those that are not on social sites and can be re-iterated at sub-group meetings.</p> <p>Facebook and Twitter are a good way of getting issues and views from outside the Bay.</p>				
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	<p>Facebook needs to be controlled and measured but let twitter run with it.</p> <p>Put on the agenda to see if transportation is to form a sub-group at next meeting.</p> <p>Would it not be useful to have a small neighbourhood plan bank account for small expenses instead of it all coming out of Susie's bank account? Formed from funds from community partnerships?</p> <p>Everybody agreed but Tracey said wait till the partnerships have got their budgets.</p> <p><u>TC to email all partnerships to ask if they agree and will contribute to account. Steve suggested £100 per partnership (£700 in total)</u></p>				
5.	AOB				
	None				

Meeting closed at 8.30pm (ish)

Next meeting is on 02nd April 2012 - Yacht Club at 6.30 pm

Signed

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Date

14th May

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