



MINUTES OF NEIGHBOURHOOD PLAN TORQUAY  
 Torbay Yacht Club, 6.30pm – 8.30pm  
 29<sup>th</sup> May 2012

**Board Members:**

Susie Colley (SC)  
 Lee Kerlake (LK)  
 Julie Brandon (JB)  
 Kerri Underhill (KU)

**Chair person**  
 Vice Chair  
 Minute taker  
 Minute taker

**Present:**

Alan Griffey  
 Nick Bonstow  
 Margaret Spring  
 C Custerson  
 Margaret Forbes Hamilton  
 Marshall Ritchie  
 Lisa Doran  
 John Docherty  
 Mike Lister  
 John Rawson  
 M Garrattley  
 Tony Morton  
 Pat Steward

Rev Macey  
 Marian Humble  
 Tracey Cabache  
 Cllr Alan Faulkner  
 Cllr Alison Hernandez  
 Patricia Hill  
 Julie Brandon  
 Gordon Jennings  
 Martin Edgell  
 Patrick Canavan  
 Lee Kerlake  
 Jennifer Nicholson  
 Darren Cowell

Tony Milton  
 Colin Humble  
 Joy Fillon  
 Cllr Jenny Faulkner  
 Cllr Michael Hytche  
 Cllr Beryl McPhail  
 Chris Smith  
 Martin Cavanna  
 Jack Critchlow  
 Colin Ritchie  
 Gillian Kendall  
 Keith Richardson

Howard Carter  
 Rachel Ives  
 Cllr Steve Darling  
 Cllr Mark Kingscote  
 Kevin Mowat  
 Heidi Hallam  
 Anna Rawlinson  
 Kevin Dixon  
 Geoff Manning  
 Michael Rhodes  
 Andrew Gunther

Item No	Minute/Action Agreed	By whom	By when	Completed Carried forward	Additional Note/Action
1.	Welcome, Housekeeping and Apologies				

	<p>SC welcomed everybody and started the meeting. Explained the fire exits and asked everybody to sign the attendance record sheet.</p> <p>Apologies: Colin Ritchie, Craig Northway, Ian Broadfoot, Paul Turner, Gordon Jennings (late), Cllr Nicola Amil, Andy Long, Rev Paul Ireton, Cllr Poutney, Pat Bishop, Cllr Stocks, Len Short (late), Paul Raybold, Richard Maddock</p>	<p>SC</p> <p>SC</p>			
<b>2.</b>	<b>Matters Arising from 14<sup>th</sup> May 2012</b>				
	<p>Nick Bonstow and Councilor Hernandez had sent apologies. Julie Brandon was present , Beryl Gaskill was present.</p> <p>Proposer – Nick Bonstow                      Seconder – Michael Hytche</p>	<p>Cllr AH</p> <p>SC</p>			<b>Add to previous minutes.</b>
<b>3.</b>	<b>AOB Declaration</b>				
	<p>Ferris Wheel Proposal to lead the 2 sub-group votes.</p>	<p>Cllr DC Cllr AH</p>			
<b>4.</b>	<b>Governance (a) constitution</b>				
	<p>Nothing has been changed on the Regulation 5 and 8.</p> <p>In the Draft Constitution the details of the interim chair and vice chair have been deleted</p> <p>9 amendments have been made to the constitution.</p> <ul style="list-style-type: none"> <li>➤ Page 5 of 10 – 1.3 changed to <b>all nine</b> Community Partnerships</li> <li>➤ Page 6 of 10 – 4.0 Title changed to <b>The Steering Group</b></li> <li>➤ Page 6 of 10 – 4.6 changed to The <b>Secretary</b></li> <li>➤ Page 7 of 10 – 4.11 changed <b>paragraph</b></li> <li>➤ Page 7 of 10 – 4.16 changed to <b>Steering Group</b></li> <li>➤ Page 7 of 10 – 5.1 <b>(g) changed</b></li> <li>➤ Page 10 of 10 – 12.0 Title changed to <b>Conflict resolution within the Forum</b></li> <li>➤ Page 10 of 10 – 12.2 <b>paragraph changed.</b></li> <li>➤ Page 10 – of 10 – 12.3 <b>part of paragraph changed to steering group.</b></li> </ul> <p>50% Steering Group members. Should it be steering group members present? Yes</p> <p>4.11 – should it be before and after?</p>	<p>SC</p> <p>SC</p> <p>SC</p> <p>Cllr DC AGunth</p>			

	<p>This can be amended</p> <p>What mechanism is in place to proposed amendments to the constitution in future? 13.2 Is the answer to your question</p> <p>8.1 – does this include groups like women’s institute and other groups? Yes and this is explained in the “our community engagement plan”</p> <p>Just to confirm that everybody in Torquay are a member of the Forum</p> <p>4.13 – anomaly when you consider Brixham do not have that Brixham is slightly different because they have a town council and they have to leave the neighbourhood plan.</p> <p>I resign as a leader</p> <p>There are 7 spaces for councilors on the steering group. Councilors are not allowed to be elected as officers. I feel it should be led by the community and not by a councilor as people will feel it is council led not community led. Preferably a member of the community led the group.</p> <p>Every 4 years we have an election to represent the community as their councilor so we should be classed as a community member not as councilors.</p> <p>Is there anything in the constitution about timings? Yes it says around 12 months – March/April 2013</p>	<p><b>Cllr JF</b> <b>AGunth</b></p> <p><b>Cllr DC</b> <b>AGunth</b></p> <p><b>AGriffey</b></p> <p><b>SC</b></p> <p><b>Cllr DC</b> <b>AGunth</b></p> <p><b>Cllr MH</b></p> <p><b>AGunth</b></p> <p><b>JB</b></p> <p><b>NB</b></p> <p><b>Cllr RE</b></p> <p><b>ML</b> <b>AGunth</b></p>			<b>AG/SC to amend</b>
<b>5.</b>	<b>Registration and acceptance of Steering Group Members</b>				
	<p>Explained the registration and acceptance of Steering Group Members. The document has a lot of gaps but it is an open document and the gaps can be filled at a later date. We want the steering group to be a decision making body.</p> <p>Amendment to forum ward. A councilor will be named for each ward partnership and we will all work together and for each other.</p> <p>Noted that the 2 projects being discussed which are Torquay Gateway and Torquay Town Centre.</p> <p>Can I please be moved into the confirmed column?</p>	<p><b>AGunth</b></p> <p><b>Cllr AH</b></p> <p><b>AGunth</b></p> <p><b>NB</b></p>			

	<p>I was confirmed by Green Space to formally represent them.</p> <p>Kevin Fannon for Torre Action Group and Andy Lang for Torre Traders want to be involved.</p> <p>Would like to be involved in the Steering Group.</p> <p>Are we having 1 from each political party?</p> <p>Do we need this?</p> <p>No,I do not feel this is necessary as the each individual councilor are actually fairly political.</p> <p>Can we have a show of hands to show you do not want to have political parties as an individual group? (a show of hands was not raised as there were concerns about exclusion)</p> <p>Not all political groups are represented by the council.</p> <p>Is there someone here from the political parties that want to stand forward? Yes I am here and I/we want to be involved.</p> <p>Mentioned her point of view on political parties and the exclusion of groups. She said we should not exclude any groups.</p> <p>Nobody to be excluded as we are all members of the community whether we are councilors or not.</p> <p>I feel that people in this room represent each political party in some what shape or form.</p> <p>Can we have a show of hands to show that members of the political parties can become members of the steering group as an individual –this was agreed by the majority of the floor.</p> <p>The only problem is the word political.</p> <p>Can we have a show of hands if we are happy with the forum membership document? In agreement (38 show of hands)</p> <p>TM has received support for him to represent the LGBT group</p>	<p><b>MFH</b></p> <p><b>Cllr RE</b></p> <p><b>JDoble</b></p> <p><b>Cllr JF</b></p> <p><b>AGunth</b></p> <p><b>Cllr JF</b></p> <p><b>SC</b></p> <p><b>ML</b></p> <p><b>JDoch</b> <b>Unknown</b></p> <p><b>JB</b></p> <p><b>Cllr RE</b></p> <p><b>LK</b></p> <p><b>SC</b></p> <p><b>MK</b></p> <p><b>SC</b></p> <p><b>TM</b></p>			
<b>6.</b>	<b>Further SG membership discussion and co-opting onto Steering Group</b>				
	JB explained that she was down as the representative for the TTCCP because no-one from this				

	<p>group had volunteered after the last meeting, but as they had yet to meet this had not been endorsed by the group. When they met she would be putting her name forward and if not successful would want to stay on the sg as an individual. For that reason she said she would not take part when those already co-opted onto the sg voted on those individuals who also wished to be co-opted on.</p> <p>As he does not know any of the 12 additional members who wanted to be co opted on the SG MC suggested voting them all in to save time? Or suggest we don't vote them in at all? Show of hands of who agrees with this? Majority agreed</p> <p>All those who had submitted their names were accepted as members of the steering group.</p> <p>Harbour has been set-up as a new category.</p> <p>Torre Action Community Group is now a new category and represented by Kevin Fannon.</p>	<p><b>JB</b></p> <p><b>MC</b></p> <p><b>SC</b></p> <p><b>SC</b></p>			
<b>7.</b>	<b>Election of Officers from SG members (secret ballot)</b>				
	<p><b>Nominated / Nominations</b></p> <p>Chair:- Susie Colley RE Excell suggested MR but Marshall Richie declined the invitation to stand against SC</p> <p>Vice Chair:- Nick Bonstow, Mike Lister, Lee Kerslake</p> <p>Secretary:- Kerri Underhill</p> <p>Treasurer:- Patrick Canavan</p> <p>Susie Colley was uncontested and therefore elected the Chair Position</p> <p>Mike Lister was elected the Vice Chair Position</p> <p>Kerri Underhill was uncontested and elected the Secretary Position</p> <p>Patrick Canavan was elected the Treasurer Position</p>	<p><b>AGunth</b></p>			
<b>8.</b>	<b>Prince's Foundation Workshop (June 11<sup>th</sup>)</b>				
	<p>June the 11<sup>th</sup> at the Imperial Hotel will be the next Princes Foundation Workshop. Andrew Gunther gave a brief explanation on the workshop. 20-25 members of the neighbourhood plan are allowed to attend the workshop.</p>	<p><b>AGunth</b></p>			

	Attendees requested to email Susie with your requests to attend the workshop? If more than 20-25 then Susie to work with the vice chair and steering group to ensure that all areas are covered and no area is duplicated..				
<b>9.</b>	<b>Fleet Street; Review of Buses etc.</b>				
	<p>It was suggested that due to lack of time this item be moved to next meeting  JB asked how long people would have to comment on the plans as the exhibition in the shop was only over the two days. As she was concerned that if left to the next meeting it might be too late  RE stated that the plans were available to for members of the public to view in the Anne Summers shop just for the two days.  JB said that with respect, he had not answered the question, she wanted to know how long people had to make comments following this exhibition.  RE stated that he did not know but would find out and let SC know as he did not want to be accused of giving out incorrect information in case it ended up with standards.</p> <p>SC Asked Cllr Robert Excell if we can have an extension of the exhibition and make it well published publicly to generate more opinions. Councilor Excell to go back and ask for extension.</p>	<p><b>JB</b></p> <p><b>RE</b></p> <p><b>JB</b></p> <p><b>RE</b></p> <p><b>SC</b></p>			<p><b>SC will circulate the information when it is received from RE and if still within time it can be discussed at the next meeting.</b></p>
<b>10.</b>	<b>AOB</b>				
	<p><b>Ferris Wheel</b>  A proposal has come through to the council that the wheel comes to Torquay in time for August Bank Holiday, to be located between the Princess Theatre and the Pavilion. The Mayor is keen to get public opinions. A palm tree and 2 flower beds will be removed but there is a provision for it to be put back in after the 2 months.  We are a tourist destination and everyone wants to see this wheel so will increase tourism and hopefully income.</p> <p>A positive thing but wondering how big it is?  Does Torbay earn money from it or cost us?  It is hoped that it will generate some income but will at least be cost neutral.  Support it and will bring a lot more tourism into the area.  Should be sited in Paignton  The wrong place, I think it should be on Paignton Green.</p> <p>Disagree with Beryl when Paignton had BMAD Festival Torquay was dead. We need to</p>	<p><b>Cllr DC</b></p> <p><b>Cllr RE</b></p> <p><b>ML</b>  <b>JN</b>  <b>Cllr DC</b>  <b>JDoch</b>  <b>BMCP</b>  <b>BG</b></p> <p><b>MFH</b></p>			<p><b>Add to next agenda</b></p>

	<p>bring it back to Torquay. The floor predominantly agrees to the Ferris wheel.</p> <p>On June 18<sup>th</sup> at the Torbay Yacht Club the election of the 2 subgroup project leaders is deferred until this meeting due to lack of time.</p>	SC			
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**Meeting closed at 8.45pm**

**Next meeting is on 18<sup>th</sup> June 2012 - Yacht Club at 6.30 pm**

**Signed**  
**Dated 18<sup>th</sup> June**