



Torquay neighbourhood plan

MINUTES OF NEIGHBOURHOOD PLAN TORQUAY Steering Group Meeting, TCDT Office Monday 13th April 2015 6.30pm – 8.30pm

Officers of the Steering Group:

Leon Butler (LB) Chair
Martin Cavanna (MC) Vice Chair
Andy Baker (AB) Treasurer
Julie Brandon (JB) Communications Office, Arts and Culture

Steering Group Members:

Pat Bishop (PB) St. Marychurch Community Partnership
Sue Kenway (SK) Wellswood & Torwood Community Partnership
Mark Hoyle (MH) stand in for Nick Burleigh, TTCCP
Darren Cowell (DC) Councillor
Cllr Robert Excell (RE) Councillor
Brian Roberts (BR) Tourism Representative

Andy Gunther (AGu) Torbay Council
Tracey Cabache (TC) Torbay CDT
Hannah McGugan (HM) Torbay CDT – Minutes

Residents / Public Attendance:

Alan Griffey (AGr) Torbay Friends of the Earth
Len Short (LS) Torre & Upton
Neil Stanlake (NS) Livermead Resident
Graham Whetlor (GW) Livermead Resident
Martin Read (MR) Livermead Resident

| Item | Minute/Action Agreed |
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| 1. | Welcome, Housekeeping and Apologies |
| | <p>Apologies:</p> <p>Paul Raybould, Union Rep / Torre & Upton CP (Len Short representative) John Rawson (JW) Margaret Forbes-Hamilton (MFH) Usha Garrattley (UG)</p> <p>(a) Welcome to Brian Roberts new Tourism Representative Brian was welcomed to the group and gave a brief introduction.</p> |
| 2. | Matters Arising from meeting 2nd March 2015 |
| | <p>3. List of stakeholder groups. TC – this is in process. The list is 2.5 years old. The list is being updated and will send when completed. This will done by the end of May.</p> <p>6 & 7. CIL amount AG stated this would be approximately £150k per year</p> <p><u>Minutes approved</u></p> <p>Proposer – Martin Cavanna</p> <p>Seconded – Pat Bishop</p> |
| 3. | Election of Vice Chairperson |
| | Defer to Public meeting. MC will stay on until a replacement is found but stated he was very busy and so would urge this to be sooner rather than later. |
| 4. | Treasurers Report |
| | <ul style="list-style-type: none"> • Re the £250 Donation – LB raised this issue of the anonymous donor given their donation back by MF-H. • Do we leave it as a lesson learned or do we chase it? • Agreed that the exec should check it was definitely handed back by a 3rd party, then draw a line under it. • LB/JB are trying to obtain TNF database and historic emails but previous chair will not hand it back. ICO are involved. • Nothing has been spent |

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| | <ul style="list-style-type: none"> • one.com invoice for Web services £27.36 • Locality funding form is being filled in • £1.8k to spend over 6 months and have to say what it is being spent on |
| 5. | Housing and Development sites review |
| | <ul style="list-style-type: none"> • AGu's spreadsheet was sent to all • Town Centre have replied • Torre & Upton – RE/DC to go back to Community partnership re: Brunswick Car Park allocations • Discussion re: Sites that we signed off in the past, but are not on the current list - why? • Need to be very clear on reasons why people might take out housing allocations • B&Q site – The viability is not there. This led to discussions re this site. In 20 years it could be viable so should be on the list. • MH mentioned shipping containers in Amsterdam that are ideal for affordable housing • Discussion re: Community Partnerships not being positive about the Neighbourhood Plan. LB offered to go to the Community partnerships and explain why it's important to them. • AG suggested to wait until we have consultations and this will pick up their spirits again and to get the plan together first. • TC – we need a timeline...ACTION LB to produce as new Project Plan with costs • It's actually only 2 Community Partnerships that aren't involved. NS bought up a query re: Torquay having to find 300 more homes because of Paignton. AGu explained that this was not a correct interpretation. |
| 6 | Agree web site plan |
| | <ul style="list-style-type: none"> • Layout on site not good. • Possible separate pages for Community Partnerships? • Need someone (not an expert) to work on it and update when needed. • Need to identify person with wordpress experience to do this, also web traffic data. ACTION ALL to identify who and how. |
| 6 | Update on Policies and Action Plan |
| | <ul style="list-style-type: none"> • Policies need to have actual Planning Policies in them otherwise no statutory enforcement. • All urged to put Policies in to their CP submissions, in whatever form and they will be reviewed to validate • MC/DC have done a Sports Policy - Pat hasn't received it. ACTION: They will find it and sent to LB • Pat has partly done the Transport Policy. |
| 7 | Agenda for next public meeting |

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| | Public Meeting – 11 th May 2015 RICC 18.30 'Policies Theme' AGu New Project Plan can also be discussed |
| 8 | Cary Green |
| | <ul style="list-style-type: none"> LB wrote to the scrutiny board explaining Cary Green had been identified as a community green space and should not be developed as a car park. |
| 9 | AOB |
| | <ul style="list-style-type: none"> SK – Time was lost during this meeting so can we keep to the Agenda and times stated LB agreed to review meeting conduct. Next meeting dates are as follows: <ul style="list-style-type: none"> 11th May (Public) 8th June 6th July 10th August 7th September 5th October 2nd November 7th December <p style="text-align: center;">All SG meetings are 6.30 – 8.30pm at Torbay CDT's offices, 4-8 Temperance Street, Torquay</p> |